

### DO'S AND DON'TS

# CVS FOR GLOBALDEV NEWBIES

EXPERT ADVICE ON HOW TO CONSTRUCT YOUR CV IF YOU'RE NEW TO GLOBAL DEVELOPMENT

#### DO: KEEP IT SUCCINCT

The one-page resume rule that is commonly advised doesn't apply [in development] ... [but] most recruiters do not have the time to review dozens of pages in a CV.

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#### **DON'T: FORGET KEYWORDS**

If you are applying for a role within [gender-based violence] and you don't mention the word GBV ... it's unlikely that you will be selected even though you have the right skill set.

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#### DO: TAILOR TO EACH ROLE

It's really important to put the time and effort into really customizing your CV [and] your application for every position that you're applying for.

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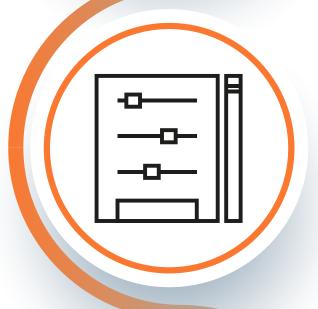
#### **DON'T: LEAVE READER GUESSING**

Numbers cannot be argued with — numbers in a job description, or in a résumé and a CV. They convey scope and scale like nothing else.

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## WRITING GLOBALDEV CVS IF YOU'RE NEW TO SECTOR

Development writing expert Kathryn Harper advises on how to make sure your CV best reflects and positions your expertise and experience.

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